



# PAYMENT INFORMATION

	Payment Type	Payment Process	Posting Time
<b>Internet Payments</b>	We offer FREE internet payment options through our Online Account Management feature.	Visit <a href="http://www.FleetOne.com">www.FleetOne.com</a> and log into your account to make a payment.	Payments submitted between 5:00 a.m. - 3:30 p.m. CST will be posted to the fleet accounts on the same day. Payments made outside those hours will post at 5:00 a.m. on the next business day.
<b>Customer Initiated ACH</b>	Your bank will send an ACH to WEX Fleet One upon receiving your request. This payment requires no fees and is considered guaranteed funds.	Request that your bank send the funds to WEX Fleet One SunTrust account number 2154847, routing number 061000104. Your 6-digit customer account number must be on the payment detail. Remittance information can also be emailed to <a href="mailto:cashapplications@FleetOne.com">cashapplications@FleetOne.com</a> .	These payments are posted before noon on the business day received if full and complete remit information was sent. ACHs are typically received 1 to 2 business days from the date initiated with your bank.
<b>ElectroniChek</b>	The ElectroniChek payment option allows you to fax or email in your payment information. WEX Fleet One will then withdraw the specified amount directly from your bank account.	Visit <a href="http://www.FleetOne.com">www.FleetOne.com</a> to download the form or call 800.738.7587. Once you have completed the form, please email it to <a href="mailto:cashapplications@FleetOne.com">cashapplications@FleetOne.com</a> or fax to 800.347.8329. Please check your terms and conditions for applicable fees for this service.	If submitted between the hours of 8:00 a.m. - 3:30 p.m. CST on regular business days, your payment will post within 3 hours of receipt of a full and complete form.
<b>Western Union Payments</b>	We accept Western Union payments as guaranteed funds. WEX Fleet One does not charge a fee for payments sent via Western Union.	Visit <a href="http://www.westernunion.com">www.westernunion.com</a> or call 1.800.325.6000 to find a Western Union Agent near you. Fill out the blue payments form with FLEETONE OTR. Reference your six digit account number and record the 10 digit MTCN tracking number provided by Western Union.	Payments will be applied to your account between the hours of 8:00 a.m. - 3:30p.m. CST within 3 hours of confirmation of receipt from Western Union.
<b>Bank Wire</b>	Your bank will send a wire to WEX Fleet One upon your request. This payment is considered guaranteed funds.	Request that your bank send the funds to the WEX Fleet One SunTrust account number 2154847, routing number 061000104. Your 6-digit customer account number must be on the wire detail. Please check your terms and conditions for applicable fees for this service.	Payments are posted from 9:30 a.m. - 4:30 p.m. on regular business days, 3 hours from the time WEX Fleet One receives the payment with correct remit.
<b>3rd Party Check</b>	We accept Comdata Comchecks, EFS Transchecks, T-Cheks and TCH Checks as guaranteed funds.	Visit <a href="http://www.FleetOne.com">www.FleetOne.com</a> and click on "Customer Self Service" on the top right hand side of your screen. Click "OTR Fleet", and click "3rd Party Check Payment Request Form". Complete the form and check your terms and conditions for applicable fees for this service. Please note, if incorrect information is given, the customer will be notified one time by phone or email so they can resubmit.	Payments are posted between the hours of 8:00 a.m. - 3:30 p.m. on regular business days within 3 hours from receipt of full and complete 3rd party check information.
<b>Mailed Checks</b>	WEX Fleet One accepts personal, business and certified checks as a form of payment.	Mail your checks to: WEX Fleet One MSC 30425 PO Box 415000 Nashville, TN. 37241-5000 You must include your account number on the check. Please check your terms and conditions for applicable fees for this service and allow at least five business days before due date for posting.	Payment will be applied within 2 days of receipt at our payment lockbox with complete remit. If you do not put your account number on the check it can take up to a week for your payment to be applied.